

Site inspection checklist

EMPLOYER: MCB PLUMBING LTD

Person(s) involved:

1. Site control

Hazard board and signage up-to-date
 Environmental plan – issues
 Toolbox talk last date / /
 Safety inductions for all on site
 Safety notice board current

2. Site facilities

Offices clean, adequate & good lighting
 Smoko sheds – clean, potable water
 Toilets – clean, washing water
 Tool/equipment sheds adequate

3. General site tidiness and accessways

Clear, safe access to work areas
 Stairways and accessways clear
 Hoardings/fence and gates secure
 Loose materials secure from wind

4. Personal safety equipment

Signage displayed and legible
 Hardhats being worn
 Correct footwear being worn
 Glasses/ear muffs/vests/masks used

5. First aid/fire prevention

First aid box *Available*
 Accident register
 Fire extinguishers *Available*
 Current (12 mth)
 Sufficient number
 Evacuation *Procedure current*

6. Cranes/hoist/lifting equipment

Proper lift assessment plan done
 Crane certification current
 Slings/chains certified
 Operator procedures in place
 Inspections being done
 Man cage available
 Emergency plan in place

7. Compressed air equipment

In good condition
 Appropriate guards fitted
 Trained user

8. Excavations

Correctly shored

9. Welding/gas cutting

Hot work permits being issued
 Fire extinguishers on hand
 Operators using PPE

10. Electrical equipment

Main board lockable/weatherproof
 Current tagged and damage-free leads
 Current tagged plant
 Current tagged lifeguards
 Leads safely placed
 Equipment in good condition
 Appropriate guards on equipment
 Adequate temporary lighting

11. Chemicals

Correctly stored
 Safety Data Sheet (SDS) available
 Operators using PPE

12. Tools

PAT tool WoF current and secure
 Staff trained in tool use (SWPS)
 PAT signage on site

13. Scaffolding

Notifiable weekly Scaftag/current
 Handrails/mid-rails
 Toe boards
 Platforms
 Ladders/stairs
 Base sound
 Work platforms clear
 Platforms trip free
 Planks tied down
 Headroom clear
 Ties/bracing adequate

14. Ladders

Good condition
 Secured top and bottom
 Stays to step ladders
 Working 2 steps down

15. Fall hazards

Floor edges *Floor openings*
 Lift shafts *Stairs*

Signature of Technicians

Date

Time