

# Safe work method statement

|                  |  |
|------------------|--|
| <b>SITE NAME</b> |  |
|------------------|--|

## TECHNICANS DETAILS

|           |      |
|-----------|------|
| Full name | Date |
|-----------|------|

|              |          |
|--------------|----------|
| Phone Number | Position |
|--------------|----------|

Work Activity

PPE required  Hi Vis  Gloves  Safety glasses  Hearing protection  Long sleeves  Hard hat

## ATTENDEES

| Name | Signature | Name | Signature |
|------|-----------|------|-----------|
|      |           |      |           |
|      |           |      |           |

### STEP 1 - ARRIVAL POTENTIAL HAZARDS

|  |  |
|--|--|
|  |  |
|  |  |

VERY LOW
LOW
MEDIUM
HIGH
VERY HIGH

#### IMPLEMENT CONTROLS

|  |  |
|--|--|
|  |  |
|  |  |

VERY LOW
LOW
MEDIUM
HIGH
VERY HIGH

### STEP 2 - SETUP POTENTIAL HAZARDS

|  |  |
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|  |  |
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VERY LOW
LOW
MEDIUM
HIGH
VERY HIGH

#### IMPLEMENT CONTROLS

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VERY LOW
LOW
MEDIUM
HIGH
VERY HIGH

### STEP 3 - CARRY OUT WORKS POTENTIAL HAZARDS

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|  |  |

VERY LOW
LOW
MEDIUM
HIGH
VERY HIGH

#### IMPLEMENT CONTROLS

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VERY LOW
LOW
MEDIUM
HIGH
VERY HIGH

### STEP 4 - CLEAN AND EXIT POTENTIAL HAZARDS

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|  |  |
|  |  |

VERY LOW
LOW
MEDIUM
HIGH
VERY HIGH

#### IMPLEMENT CONTROLS

|  |  |
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|  |  |
|  |  |

VERY LOW
LOW
MEDIUM
HIGH
VERY HIGH

|        |      |
|--------|------|
| Signed | Date |
|--------|------|



# Safe work method statement Pt 2

|                           |  |  |  |  |      |  |
|---------------------------|--|--|--|--|------|--|
| <b>STEP 5</b>             |  | <b>POTENTIAL HAZARDS</b>   |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| <b>IMPLEMENT CONTROLS</b> |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| <b>STEP 6</b>             |  | <b>POTENTIAL HAZARDS</b>   |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| <b>IMPLEMENT CONTROLS</b> |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| <b>STEP 7</b>             |  | <b>POTENTIAL HAZARDS</b>   |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| <b>IMPLEMENT CONTROLS</b> |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| <b>STEP 8</b>             |  | <b>POTENTIAL HAZARDS</b>   |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| <b>IMPLEMENT CONTROLS</b> |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| <b>STEP 9</b>             |  | <b>POTENTIAL HAZARDS</b>   |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| <b>IMPLEMENT CONTROLS</b> |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  |  |  |  |      |  |
|                           |  | VERY LOW ●      LOW ●      MEDIUM ●      HIGH ●      VERY HIGH ● |  |  |      |  |
| Signed                    |  |  |  |  | Date |  |